



FAX TO 03 9706 5835 BEFORE 9AM MONDAY

Headquarters: 27-31 Villas Road, Dandenong South VIC 3175

Phone: 03 9706 6363

Website: www.teamworkoz.com

TIMESHEET – INDIVIDUAL WEEKLY TIMESHEET

Week Ending Date:			
Purchase Order No:		Client Name:	
Employee Name:		Client Address:	
Employee Position:		Supervisor Name:	
Employee Signature:		Supervisor Signature:	

By signing this timesheet you are confirming the hours worked, that you are satisfied with the work carried out by Teamwork Oz employees listed and that you agree to the Teamwork Oz Terms and Conditions. For a copy of our Terms and Conditions please checkout our website or ring our office.

Day	Date	Time Start	Time Finish	Break	Total Hours	Ord	T½	T2	Shift	T2½	Meal	Travel	Other
Mon													
Tues													
Wed													
Thurs													
Fri													
Sat													
Sun													
RATING													

Rating is between 1 & 5, 1 is Excellent, 2,3,4,5 is Poor

COMMENTS:
